

## **SOLICITATION OF PROFESSIONAL CONSULTING SERVICES**

STATE OF NEW JERSEY  
DEPARTMENT OF THE TREASURY  
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION

NEW PROJECT  
DPMC NUMBER: T0424-00  
PROJECT: FACILITY ASSESSMENT STUDY – SIX LOCATIONS  
NEW JERSEY MOTOR VEHICLE COMMISSION

THE STATE OF NEW JERSEY IS SEEKING TO ENGAGE THE SERVICES OF AN ARCHITECTURAL FIRM TO CONDUCT A FACILITY ASSESSMENT STUDY OF SIX STATE-OWNED MOTOR VEHICLE AGENCY FACILITIES. THESE FACILITIES ARE LOCATED IN TRENTON, EATONTOWN, LODI, NEWARK, RAHWAY AND WAYNE, NJ.

THE STUDY SHALL INCLUDE FOR EACH FACILITY INSPECTION AND RATING OF ALL UTILITY, OPERATIONAL SYSTEMS, STRUCTURAL COMPONENTS, INTERIOR AND EXTERIOR FINISHES FOR PHYSICAL CONDITION, LIFE EXPECTANCY, RENOVATION OR REPLACEMENT. SPACE AND SITE UTILIZATION ISSUES, AS WELL AS CONFORMANCE TO CODE REQUIREMENTS, LIFE SAFETY AND HEALTH STANDARDS, SHALL ALSO BE EVALUATED.

THE CONSULTANT SHALL THEN PREPARE A CAPITAL IMPROVEMENT PLAN THAT WILL INCLUDE RECOMMENDATIONS FOR IMPROVEMENTS TO THE BUILDINGS, ALONG WITH BASIC OPERATIONAL AND FINANCIAL JUSTIFICATION FOR THESE IMPROVEMENTS, TO BE IMPLEMENTED OVER A FIVE YEAR PERIOD. THE ESTIMATED CONSTRUCTION COST FOR THIS PROJECT WILL BE DETERMINED BY THE CONSULTANT

TECHNICAL PROPOSALS, AN ORIGINAL AND SIX (6) COPIES, ARE DUE TO DPMC NO LATER THAN 2:00 PM, THURSDAY, SEPTEMBER 2, 2004 AND SHALL BE SUBMITTED TO THE ATTENTION OF PAMELA SULLIVAN, A/E SELECTION COORDINATOR, DIVISION OF PROPERTY MANAGEMENT & CONSTRUCTION, 33 W. STATE STREET, 9TH FLOOR PLAN ROOM, TRENTON, NEW JERSEY 08625-0034. SUBMISSIONS RECEIVED AFTER THIS TIME AND DATE WILL NOT BE CONSIDERED.

ONLY FIRMS PREQUALIFIED WITH DPMC IN THE ARCHITECTURE DISCIPLINE WITH A RATING OF \$15 MILLION OR GREATER CURRENT ON OR BEFORE THURSDAY, SEPTEMBER 2, 2004 MAY SUBMIT. ALL JOINT VENTURE FIRMS MUST BE SEPARATELY PREQUALIFIED AND A LEAST ONE OF THE JOINT VENTURE FIRMS MUST HAVE A PREQUALIFICATION RATING OF AT LEAST \$15 MILLION IN THE ARCHITECTURE DISCIPLINE.

ALL SUB-CONSULTANT(S) PARTICIPATING ON YOUR PROJECT TEAM MUST BE SEPARATELY PREQUALIFIED BY DPMC IN THE DISCIPLINE(S) FOR WHICH THEY WILL BE PROVIDING PROFESSIONAL SERVICES. IF NOT CURRENTLY PREQUALIFIED, A PREQUALIFICATION APPLICATION MUST BE RECEIVED AND APPROVED BY THURSDAY, SEPTEMBER 2, 2004. PLEASE CONTACT THE DPMC PREQUALIFICATION UNIT AT (609) 984-6979 FOR A PREQUALIFICATION APPLICATION (FORM 48A) OR VISIT THE DPMC WEBSITE AT "WWW.STATE.NJ.US/TREASURY/DPMC".

PURSUANT TO N.J.A.C. 17:14-1.1 et. seq., THIS PROJECT HAS BEEN DESIGNATED AS A SMALL BUSINESS ENTERPRISE (SBE) OPPORTUNITY. THE CONSULTANT MUST PRODUCE COPIES OF APPROVAL NOTICE(S) FROM THE NJ COMMERCE & ECONOMIC GROWTH COMMISSION'S OFFICE OF BUSINESS SERVICES DESIGNATING THE PRIME OR SUBCONSULTANT FIRM (RESPONSIBLE FOR AT

LEAST 25% OF THE TOTAL CONTRACT AMOUNT) AS A SMALL BUSINESS ENTERPRISE. PROOF OF SBE PARTICIPATION WILL BE REQUIRED UPON SUBMISSION OF TECHNICAL PROPOSALS.

THE CONSULTANT SELECTION COMMITTEE FOR THIS PROJECT WILL EVALUATE THE TECHNICAL PROPOSALS BASED UPON: DEMONSTRATION OF THE FIRMS' PREVIOUS EXPERIENCE AND PERFORMANCE ON PROJECTS OF A SIMILAR NATURE AND SCOPE; INDIVIDUAL TEAM MEMBER'S EXPERIENCE ON SIMILAR PROJECTS; PROJECT TEAM ORGANIZATION; PROJECT APPROACH AND UNDERSTANDING; PROJECT SCHEDULE; COST ESTIMATING; AND SBE PARTICIPATION.

ALL COMPETING FIRMS ARE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF P.L. 1975, C. 127 (N.J.A.C. 17:27), REGARDING NON-DISCRIMINATION REQUIREMENTS IN THE PERFORMANCE OF STATE CONTRACTS.

INTERESTED FIRMS THAT MEET THE PREQUALIFICATION CRITERIA MAY OBTAIN A RFP PACKAGE BY CONTACTING PAMELA SULLIVAN OF DPMC AT (609) 777-4561.

RICHARD M. FERRARA, ASSISTANT DEPUTY DIRECTOR  
CONTRACTS & PROCUREMENT UNIT  
STATE OF NEW JERSEY, DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
P.O. BOX 034, TRENTON, NJ 08625-0034